

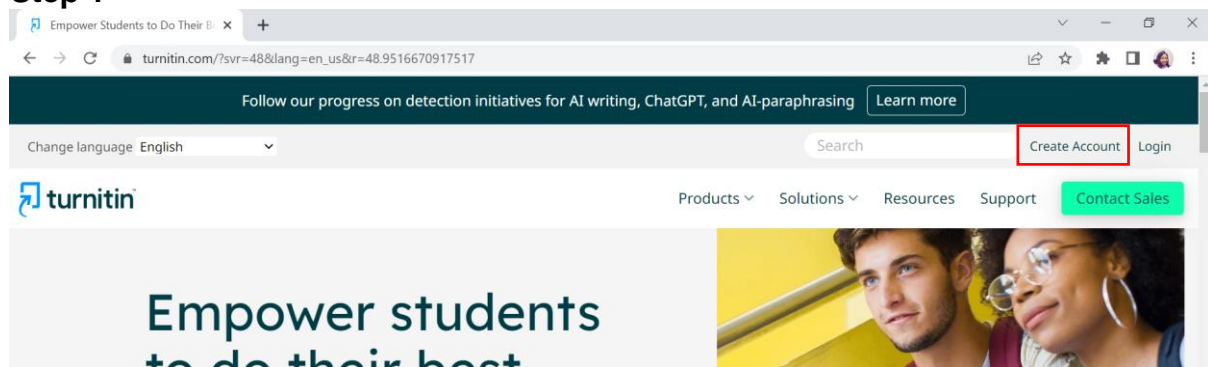
Turnitin Student Help File

Students must only use their UKZN e-mail addresses to create an account and each student must only have one Turnitin account.

Introduction

This quick start guide will help you get started with Turnitin and walk you through the steps you need to register with Turnitin, create a user profile, or reset your password if you have forgotten it.

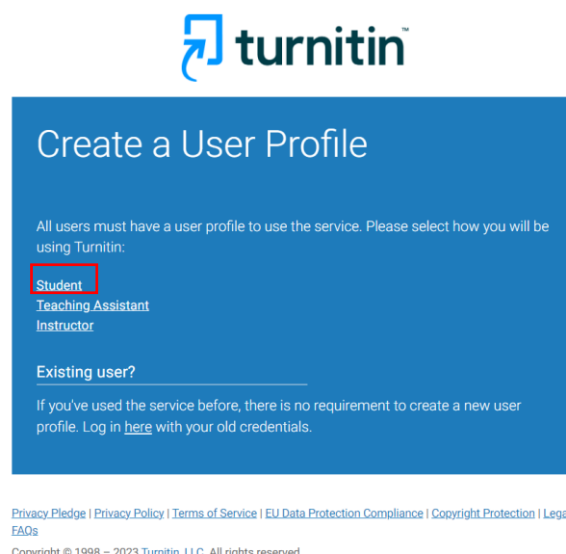
Step 1



Step 2

The new user page will open; follow the directions on this page to help you create your user profile. To create a profile, you must have a **class ID and an enrollment key** (Supplied by the lecturer or Supervisor).

Then you will have to choose whether you will use Turnitin as an instructor or student. In this case please choose **student**.





Step 3

Complete the online form titled *Create a New Student Profile*



Create a New Student Profile

Class ID Information

All students must be enrolled in an active class. To enroll in a class, please enter the class ID number and class enrollment key that you were given by your instructor.

Please note that the key and pincode are case-sensitive. If you do not have this information, or the information you are entering appears to be incorrect, please contact your instructor.

Class ID

Class enrollment key

User Information

Your first name

Your last name



Enter name (no space) for name (example: Smithson)

Email address

Confirm email address

Password and Security

Please keep in mind that your password is case sensitive (for example, paSS1234 would be different than pass1234) and must be at least 8 characters long.

Enter your password

Confirm your password

Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.

Secret question

Please select a secret question.

Question answer


User Agreement

Please read our user agreement below. Select "I agree" to complete your user profile.

Turnitin End-User License Agreement

*Users who are not in the European Union refer to [Section A only](#).

**Users in the European Union refer to [Section B](#).

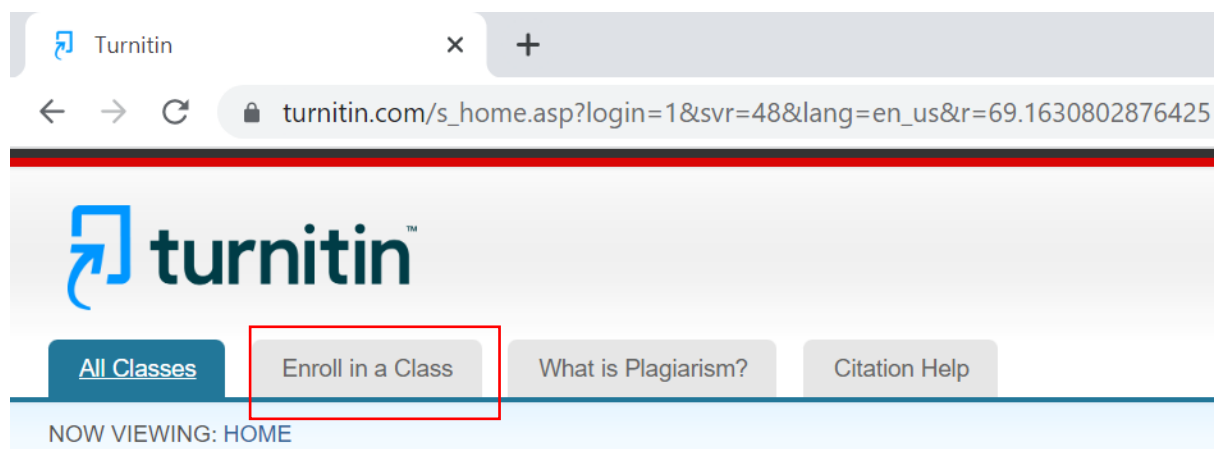
I'm not a robot 

Click in the box to confirm that you are not a robot.
Then click on [I Agree – Create Profile](#).

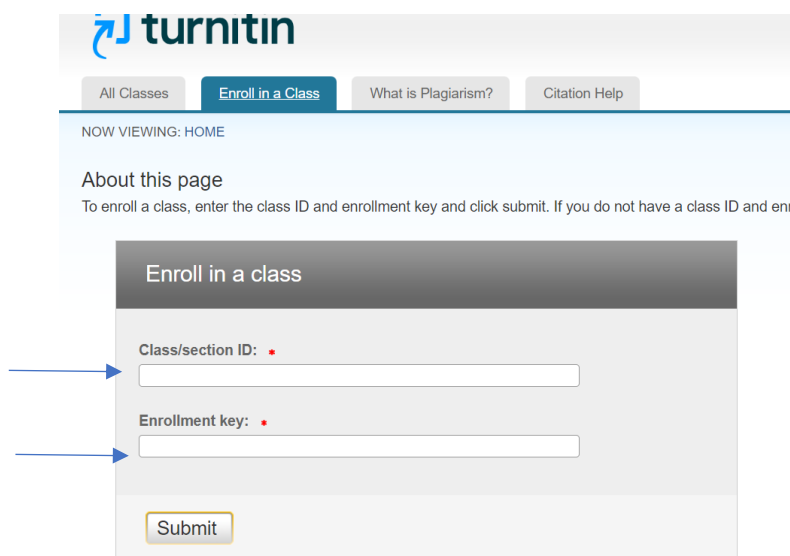
Note: Please avoid using your favorite songs or books on the secret question because your favorite song might change over time.

There is no need to create a Turnitin account for every Module, you can just join classes. However, you must have CLASS ID and ENROLLMENT PASSWORD for every module. Your lecturer or supervisor should supply this information.

If you already have a Turnitin account, log into your Turnitin account and click on the **Enroll in a Class** tab to join a new class.



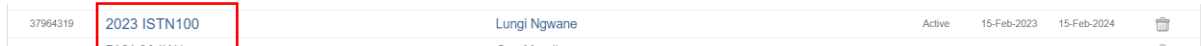
Enter your CLASS ID AND ENROLMENT KEY. Then click on *Submit*.



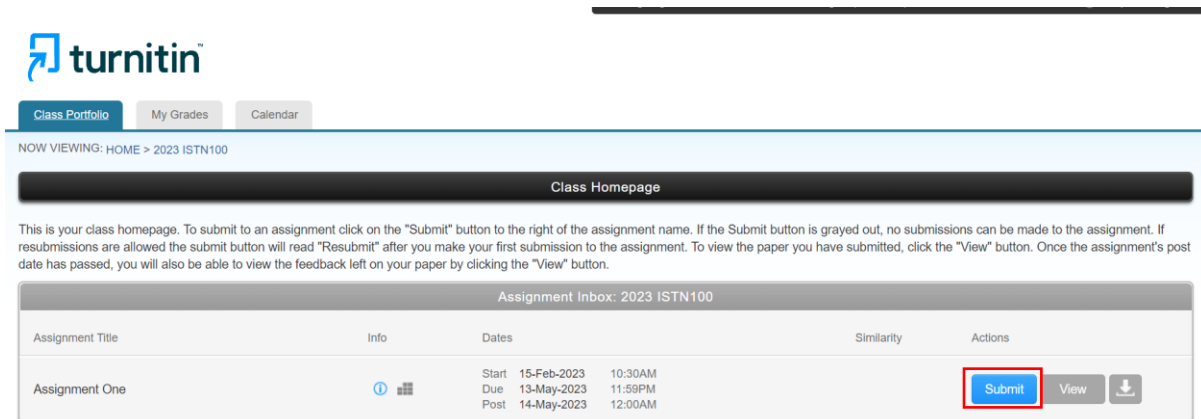
The screenshot shows the "Enroll in a class" form on the Turnitin website. The form has a title "Enroll in a class" and a subtitle "About this page". Below the subtitle, there is a short instruction: "To enroll a class, enter the class ID and enrollment key and click submit. If you do not have a class ID and en...". The form contains two input fields: "Class/section ID" and "Enrollment key", both with red asterisks indicating required fields. A "Submit" button is located at the bottom of the form. Two blue arrows point to the input fields.

Submitting to a class

Log into your Turnitin account, and click on the class you wish to submit to.



To submit click on the blue Submit button.



The Single File Upload screen will now appear.

Enter your *Submission Title*, then use the **Choose from this computer from this computer** button to navigate and select the document you wish to upload.

Click on Upload. Then click confirm.

You have successfully uploaded your document.

Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

Author:
Lungi Ngwane

Assignment title:
Assignment One

Submission title:
Introduction to Architecture

File name:
Change of contact Signature.docx

File size:
52.61K

Page count:
1

Word count:
99

Character count:
549

Submission date:
27-Mar-2023 03:55PM (UTC+0200)

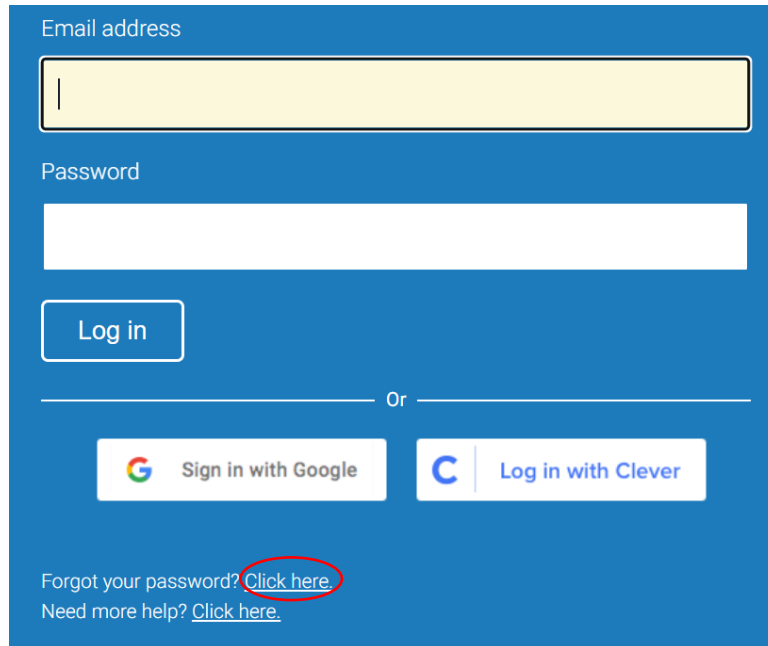
Submission ID:
2014703904

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Forgotten your password

No need to stress or recreate a new account when you forget your password. You can reset it, as shown in the picture below. Click on the link circled below in red.





Email address

Password

Log in

Or

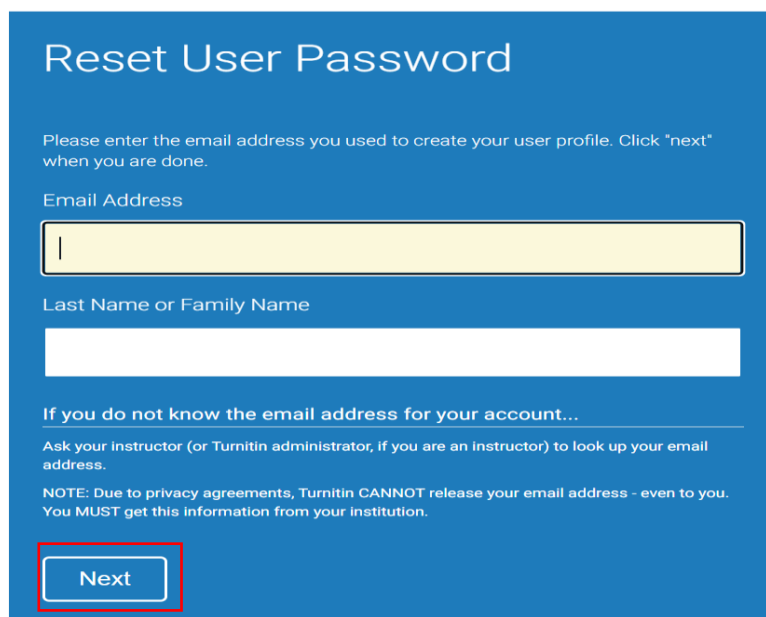
 Sign in with Google

 Log in with Clever

Forgot your password? [Click here.](#)

Need more help? [Click here.](#)

Enter your Last Name (Surname) and your UKZN student email address. Click next.



Reset User Password

Please enter the email address you used to create your user profile. Click "next" when you are done.

Email Address

Last Name or Family Name

If you do not know the email address for your account...

Ask your instructor (or Turnitin administrator, if you are an instructor) to look up your email address.

NOTE: Due to privacy agreements, Turnitin CANNOT release your email address - even to you. You MUST get this information from your institution.

Next

Type in answer to your secret question, and click Next.

Reset User Password

If you remember the answer to your secret question, please enter it below. Click "Next" when you are done.

If you selected your secret question in a language other than the one you are reading this in, please select your language from the list:

English

Secret Question:
What was the name of the street you grew up on?

Answer:

[Forgot your answer?](#)

Please note that all passwords are case-sensitive. Please check your spam, bulk or junk folder for the password reset email, as it is sometimes filtered as spam. The email will come from noreply@turnitin.com. You may need to whitelist this address with your spam blocker or administrator.

[Previous](#)

Enter a new password and confirm this new password on this screen. If you have forgotten the answer to your secret question, click on *Forgot your answer*. A link to reset your password will be emailed to your UKZN student email address.

Reset User Password

Thank you! Please enter your new password, and then confirm your new password. Your password must be at least eight characters long. Click "next" when you are done.

Password

Confirm Password

[Cancel](#)

Log in and use your account as required when you have successfully reset your password.

Notes

1. Do not leave Turnitin to the last minute in case you need to rewrite or rework your submissions
2. You should submit a pdf version of your work, this usually mitigates the chances of any upload issues you could experience when uploading Word/Excel documents.
3. The first and second times you submit, you will get a similarity report within five minutes, each time that you submit after that, you will have to wait a full twenty-four hours before you see a similarity percentage and get a report.
4. The email address for Turnitin queries at UKZN is turnitin@ukzn.ac.za
5. You are cautioned against trying to “beat the system” as Turnitin flags documents that have irregularities on them
6. Students may also find helpful resources [here](#).

END