

8 January 2024

COMMUNIQUÉ FROM THE OFFICE OF THE DEPUTY VICE-CHANCELLOR: TEACHING AND LEARNING

APPROVED TEACHING AND LEARNING PLAN – KEY ISSUES TO CONSIDER

Dear Staff and Students

The Office of the Deputy Vice-Chancellor for Teaching and Learning would like to welcome you back for the 2024 academic year. It is our hope that you had a restful break and that you are all ready for the 2024 academic year.

This is a reminder that the Senate, at its sitting on 16 November 2022, approved a Teaching and Learning Plan with the aim of returning the University to contact teaching. The plan considered the HEQC concession for programmes accredited for the contact mode of provisioning to continue to be offered through remote online distance and / or blended modes of provisioning. It also took into account the DHET Policy for the Provision of Distance Education in South African Universities in the Context of an Integrated Post-school System, July 2014.

Under the approved plan, the University community is reminded of the following:

1. **Contact teaching and learning** shall constitute **a minimum of 70%** of the notional study hours for the module, as listed in the College Handbooks. This includes lectures, tutorials, seminars, field trips, practicals, assessments, student engagement and consultation. Therefore, **30%** of the module notional hours **can be used for blended and/or online teaching and learning**.
2. Module coordinators who wish to use more than 30% of their notional teaching and learning hours for the purpose of online and/or blended teaching and learning **must submit a motivation** (including appropriate Teaching and Assessment Plans) to the College Teaching and Learning Committee for approval.
3. **Assessments** can be administered per the approved Module Templates in line with the approved UKZN Assessment Policy.
4. For professional qualifications, **Work Integrated Learning (WIL) and fieldwork**, including practicals, should be in line with the requirements of the professional regulatory body.
5. In the event of any **disruptions**, the Senate-approved ERT Plan of 2021 and the associated online teaching and online assessment plans will be invoked.

I wish to remind staff members of the importance of their availability for student consultations, regardless of the module delivery mode. HR will communicate formally about this matter in due course.

Issued by

Professor Thabo Msibi

Deputy Vice-Chancellor: Teaching and Learning